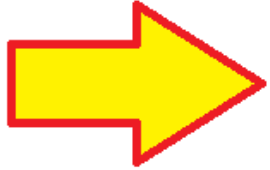




Ordering, Obtaining & Completing 12 Lead EKGs In Nursing Units (Cerner Powerchart users).

Wayne W Ruppert, CVT, CCCC, NREMT-P
Cardiovascular Coordinator
October, 2020

CRITICAL STEPS in DOING EKGs in the Non-ED setting:



- 1. Place EKG Order in Cerner**
- 2. Verify information is correct in EKG machine**
- 3. Obtain EKG**
- 4. Transfer EKG**
- 5. Sign Off EKG Order in Cerner**

First, Check for "PRN EKG Order"

Caret Nurse Patient Summary
BH CareNet Nurse Patient Summary
Hospitalist Workflow
General Surgery Workflow
Anesthesiology Workflow
Ambulatory
Pulmonary
Women's
SBAR
Interactive
Activities and Interventions
Orders + Add
Medication List + Add
Notes
Diagnosis & Problems
Allergies + Add
Histories
Results Review
Documentation + Add
Discern Report
Form Browser

Orders Medication List Documents
Order Structure
Plan
Order
 Admission/Transfer/Discharge/
 Patient Care
 Communication Orders
 Respiratory
 Therapies
 Activity
 Diet/Nutrition
 Continuous Infusions
 Medications
 Laboratory
 Diagnostic Tests
 Consults/Referrals
 Procedures
 Medical Supplies
 Non Categorized
 Special
+ Medication History
Medication History Snapshot
+ Reconciliation History

1. Select "Orders" tab.
2. Select "Communication Orders."
3. Look for "Electrocardiogram PRN (12 Lead EKG PRN)"

	Order Name	Status	Entered
Communication Orders			
<input type="checkbox"/>	Admission System Assessment Reminder	Discontinued	06/19/20 11:44 Order entered
<input type="checkbox"/>	Communication Tool	Discontinued	06/23/20 12:18 hours if score
<input type="checkbox"/>	Communication Tool	Discontinued	06/23/20 12:18
<input type="checkbox"/>	Communication Tool	Discontinued	06/23/20 12:18
<input type="checkbox"/>	Communication Tool	Discontinued	06/22/20 14:54 Recheck blood
<input type="checkbox"/>	Communication Tool	Discontinued	06/22/20 14:54 If not NPO, give
<input type="checkbox"/>	Communication Tool	Discontinued	06/22/20 14:54
<input checked="" type="checkbox"/>	Electrocardiogram PRN (EKG 12 Lead PRN)	Ordered	10/22/20 17:07 This order is to
<input type="checkbox"/>	Notify Provider	Discontinued	06/23/20 12:18
<input type="checkbox"/>	Notify Provider	Discontinued	06/23/20 12:18

What a Communication Order for “EKG PRN” means.....

- If there is a doctor’s communication order for “EKG PRN” it’s a written order that lets you get an EKG as needed.
- If there is NOT a doctor’s order for “EKG PRN” you still get a STAT EKG if your patient has chest pain or other ACS symptoms. But you’ll put the order status in Cerner as “Per Policy – Cosign.” It is HOSPITAL POLICY to get a STAT EKG on any patient with Chest Pain or other symptoms of an acute MI.

What a Communication Order for “EKG PRN” is **NOT**.....

- A doctor’s communication order for “EKG PRN” is not the “matching order” that we put into Cerner for every EKG we obtain on a patient. Whether or not there is a “communication order for EKG PRN,” we must ENTER a NEW ORDER for an EKG – for EVERY EKG obtained on a patient. For example, if a patient has 6 EKGs done during the hospital stay, there must be 6 individual EKG orders in Cerner.

For every EKG that is obtained on a patient without a matching Cerner order, the EKG will NOT attach to the patient's medical record in Cerner. That means the EKG is NOT VISIBLE to the doctor (or anyone else) in Cerner.

Ordering an EKG on **Non-ED Patient:**

- How to place the EKG Order in Cerner

Ordering an EKG in Cerner....

Select "Add"
on the
ORDERS tab

ZZTEST, PHARMACY

ZZTEST, PHARMACY DOB:1/1/1950 Age:68 years

Allergies: No Known Medication Allergies Code Status: Precautions:

Inpatient FIN: <No - Financial number> [Admit Dt: 03/15/2018 11:05 Disch ... Opted in the

Menu

MAR

Caret Nurse Patient Summary

BH CareNet Nurse Patient Summary

Hospitalist Workflow

General Surgery Workflow

Anesthesiology Workflow

Ambulatory Workflow

Pulmonology Workflow

Women's Health Workflow

SBAR

Interactive View and I&O

Activities and Interventions

Orders **+ Add**

Medication List + Add

Notes

Diagnosis & Problems

Allergies + Add

MAR

All Active Medications (System)

Show All Rate Change Docu...

Time View

Scheduled

Unscheduled

PRN

Continuous Infusions

Future

Discontinued Scheduled

Discontinued Unscheduled

Discontinued PRN

Discontinued Continuous Infus

Scheduled

acetaminoph 500 mg, Tab, Routine, Firs 12:00:00 EDT

acetaminoph Clinic Admin Temperature Temperature Temperature Numeric Rati FACES Pain S

cefTRIAxone 1 gm, Injectio q24H-int, Inc Respiratory S Routine, Firs 12:00:00 EDT

ceftriaxone Clinic Admin

Ordering an EKG in Cerner....

ZZTEST, PHARMACY DOB:1/1/1950 Age:68 years Patient Wt:
Allergies: No Known Medication Allergies Code Status:
Inpatient FIN: <No - Financial number> [Admit Dt: 03/15/2018 11:05 Disch ... Opted in the Directory:Not Asked

Diagnoses & Problems

Diagnosis (Problem) being Addressed this Visit

+ Add ⇌ Convert Display: All

IMO

		Annotated Display	Code	Clinical
<input type="checkbox"/>	!	Mild anemia	D64.9	Mild
<input type="checkbox"/>		CAD in native artery	I25.10	CAD
<input type="checkbox"/>		Acute cholecystitis	K81.0	Acute
<input type="checkbox"/>	!	Constipated	K59.00	Const

Problems

+ Add ⇌ Convert No Chronic Problems

Display: All

IMO

Annotated Display	Name of Problem	Code

Search:

Folder: Favo

My Favorite Plans

In the **SEARCH** box, type "EKG"

Ordering an EKG in Cerner....

When you type "EKG" you'll note all of the possible EKG order selections appears in a pop-up menu. Scroll down and select the appropriate choice.

For this example, we will make this a "STAT EKG" due to the patient having chest pain . . .

The screenshot shows the Cerner EKG ordering interface. At the top, patient information is displayed: Age:68 years, Patient Wt:, Sex:Male, and Precautions: Opted in the Directory:Not Asked. The search bar contains the text "EKG". A dropdown menu is open, displaying a list of EKG order options. The first option, "EKG 12 Lead (T;N, STAT, Chest Pain)", is highlighted with a red box. A red arrow points from the text "STAT EKG" in the left-hand text block to this highlighted option. Other options in the list include "EKG 12 Lead (T;N, STAT, Chest Pain)", "EKG 12 Lead (T;N, Routine, Abnormal Heart Sounds)", "EKG 12 Lead (T;N, STAT, Abnormal Heart Sounds)", "EKG 12 Lead (T;N, Routine, Dizziness, Giddiness and Syncope)", "EKG 12 Lead (T;N, STAT, Dizziness, Giddiness and Syncope)", "EKG 12 Lead (T;N, Routine, Thyroid Disease)", "EKG 12 Lead (T;N, STAT, Thyroid Disease)", "EKG 12 Lead PRN", "EKG ED", "EKG ED (T;N, STAT, Chest Pain)", "EKG PRN", "EKG PRN (T;N, Chest Pain, PRN)", and "EKG PRN (T;N, Abnormal Heart Sounds, PRN)". The interface also includes a search button, an "Advanced Options" dropdown, and a "Type:" field.

JON DOB: 4/7/1978 Age: 42 years Patient Wt: Sex: Male MRN: 12623
cetaminophen, Norco Code Status: Precautions:
N: FLSR1000082864 [Admit Dt: 10/13/... Opted i

**When "Ordering Physician"
box opens, type in
the doctor's name,**



Last Name, First Name

P Ordering Physician ✕

***Physician name**
Potu, Prasad

***Order Date/Time**
10/13/2020 0951 EDT

***Communication type**

- Initiate Electronically Signed Plan
- Phone with Read Back - Cosign
- Verbal with Read Back - Cosign
- Per Policy - Cosign
- Written
- Fax
- Per Conditional Order
- Order Management

When there are MULTIPLE DOCS with the same name.....

JON - Add Order

JON DOB: 4/7/1978 Age: 42 years Patient Wt: S MRN: 12623
acetaminophen, Norco Code Status:
IN: FLSR1000082864 [Admit Dt: 10/13/... Opted in / Unselected / Unsu

Diagnoses & Problems

s (Problem) being Addressed this Visit

dd Convert Display: Active

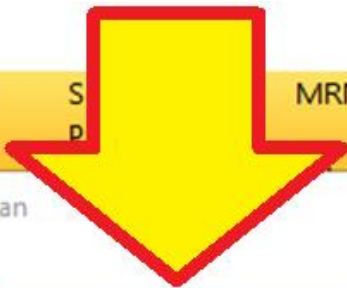
Annotated Display Code

dd Convert No Chronic Problems

All

d Display Name of Problem ▲ Co

swelling Swelling of upper limb 70



Ordering Physician

*Physician name
martin, mary «Multiple Matches»

*Order Date/Time
10/13/2020 0951 EDT


*Communication type
Initiate Electronically Signed Plan
Phone with Read Back - Cosign
Verbal with Read Back - Cosign
Per Policy - Cosign
Written
Fax
Per Conditional Order
Order Management

OK Cancel

Click on "magnifying glass" icon to open window with choices.....

978 Age: 42 years Patient Wt: Sex: Male MRN: 12623
Precautions:
10... Opted in to Patient Care / Not Opted / Unsure


P Ordering Physician

*Physician name
martin, mary «Multiple Matches»  Search within: All

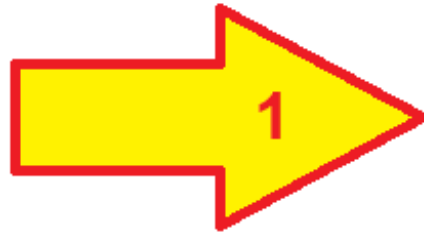
*Order Date/Time
10/21/2020 1358 EDT

*Communication type
Initiate Electronically Signed Plan
Phone with Read Back - Cosign
Verbal with Read Back - Cosign
Per Policy - Cosign
Written
Fax
Per Conditional Order
Order Management

OK Cancel



1. Highlight the correct provider



Preview
Clear

Username:

Limit by group No data filtering
 Limit by organization Filtered: Bayfront Health Seven Rivers
 Limit by position No data filtering
 Limit by relationship No data filtering

View physicians only

Name	Positions	Organizations	Services	Aliases
Martin, Mary S Md	ED Physician	Bayfront Health S...		FLSR_ORG_DO...
MARTIN, MARY...	Physician - View ...	Bayfront Health S...		FLSR_ORG_DO...

< >

2. Select "OK"



JON DOB: 4/7/1978 Age: 42 years Patient Wt: Sex: Male MRN: 12623
acetaminophen, Norco Code Status: Precautions:
N: FLSR1000082864 [Admit Dt: 10/13/... Opted in

P Ordering Physician ✕

***Physician name**
Potu, Prasad 🔍

***Order Date/Time**
10/13/2020 ⬆ ⬇ 0951 ⬆ ⬇ EDT

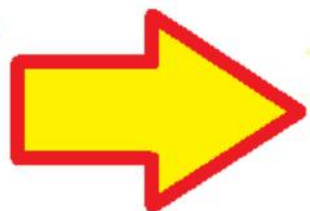
***Communication type**

- Initiate Electronically Signed Plan
- Phone with Read Back - Cosign
- Verbal with Read Back - Cosign
- Per Policy - Cosign
- Written
- Fax
- Per Conditional Order
- Order Management

OK Cancel

<

And then select the
"Communication
Type"
for the Order.....



Chose the correct "Communication Type"

Doctor gives **PHONE ORDER**.

Doctor gives **VERBAL ORDER**.

If you are following a **HOSPITAL POLICY** (such as the "Chest Pain Protocol for Non-ED Patients with Chest Pain or other ACS Symptoms") select this

If the Doctor has entered a **COMMUNICATION ORDER** in Cerner for "**STAT EKG PRN for Chest Pain**" select this

2 years Patient Wt: Sex: Male MRN: 12623
Precautions:

Ordering Physician

*Physician name
Martin, Mary S. MD

*Order Date/Time
10/13/2020 0951 EDT

*Communication type

- Initiate Electronically Signed Plan
- Phone with Read Back - Cosign
- Verbal with Read Back - Cosign
- Per Policy - Cosign
- Written
- Fax
- Per Conditional Order
- Order Management

OK Cancel

4/7/1978 Age: 42 years Patient Wt: Sex: Male MRN: 12623
Status: Precautions:
Dt: 10/13/... Opted i... Status: M... COVID-19... Not Tested / Unsure

Ordering Physician

Martin, Mary S Md

*Order Date/Time
10/13/2020 0956 EDT

*Communication type
Initiate Electronically Signed Plan
Phone with Read Back - Cosign
Verbal with Read Back - Cosign
Written
Per Conditional Order
Order Management

OK Cancel

Once you've selected the correct Provider

and the correct Communication Type,

then select "OK"

Sign the Order.....

Diagnostic Tests

Electrocardiogram 12 Lead (EKG 12 Lead) Order 10/22/2020 17:21 EDT 10/22/2020 17:21 EDT, STAT, Chest Pain

Details for Electrocardiogram 12 Lead (EKG 12 Lead)

Details Order Comments Diagnoses

+ [Icons]

*Requested Start Date/Time: 10/22/2020 1721 EDT

*Reason for EKG: Chest Pain

Frequency:

Duration Unit:

Patient has IV: Yes No

Isolation:

Priority: STAT

Reason For EKG Other:

Duration:

Transport mode:

Patient on O2: Yes No

Special instructions:

0 Missing Required Details Dx Table Orders For Nurse Review

Sign

After verifying this information is correct,

then you "SIGN" the Order by clicking here



Sign

Order Status Shows “Processing”

Full screen Print 22 minutes ago

Reconciliation Status
Meds History Admissi Discharge

Display: All Orders (All Statuses)

	Order Name	Status	Dose ...	Details
Diagnostic Tests				
<input type="checkbox"/>	Electrocardiogram 12 Lead (EKG 12 Lead)	Processing		10/22/2020 17:21 EDT, STAT, Chest Pain
Non Categorized				
<input type="checkbox"/>	IMM Quality Measures Tracking Tool	Discontinued		06/19/20 11:44:37 EDT, Stop date 06/19/20 11:44:37 EDT Order entered secondary to inpatient admission for Quality Measure Tracking.
<input type="checkbox"/>	VTE Quality Measures Tracking Tool	Discontinued		06/19/20 11:44:37 EDT, Stop date 06/19/20 11:44:37 EDT Order entered secondary to inpatient admission for Quality Measure Tracking.

1. The "Status" will continue to show as "Processing" until you
2. "Refresh" your screen, by putting the cursor up here (where it says "22 minutes ago" and double-clicking (left button)).

EKG successfully ordered in Cerner...

Display: All Orders (All Statuses) [v] [...]

		Order Name ^	Status	Dose ...	Details
Patient Care					
<input checked="" type="checkbox"/>	60^	Admission History Adult	Ordered		10/13/20 9:31:20 EDT, Once, Stop date 10/13/20 9:31:20 EDT Order entered secondary to inpatient admission.
<input checked="" type="checkbox"/>	60^	Order Entry Details	Ordered		10/13/20 9:31:20 EDT, Daily Order entered secondary to inpatient admission.
Communication Orders					
<input checked="" type="checkbox"/>	60^	Admission System Assessment Reminder	Ordered		10/13/20 9:31:20 EDT Order entered secondary to inpatient admission.
Diagnostic Tests					
<input checked="" type="checkbox"/>		Electrocardiogram 12 Lead (EKG 12 Lead)	Ordered		10/13/20 9:56:00 EDT, STAT, Chest Pain
Non Categorized					
<input checked="" type="checkbox"/>	60^	IMM Quality Measures Tracking Tool	Ordered		10/13/20 9:31:21 EDT, Stop date 10/13/20 9:31:21 EDT Order entered secondary to inpatient admission for Quality Measure Tracking.
<input checked="" type="checkbox"/>	60^	VTE Quality Measures Tracking Tool	Ordered		10/13/20 9:31:23 EDT, Stop date 10/13/20 9:31:23 EDT Order entered secondary to inpatient admission for Quality Measure Tracking.

Now that the Status of the EKG order is "Ordered," we proceed to obtain the EKG.

NOTE: If you take the EKG cart into the patient's room immediately after the entering the Order into Cerner, the order may take several minutes to "cross over" from Cerner into Cardioserver (the EKG machine's software program).

Details

Displayed: All Active Orders | All Inactive Orders

CRITICAL STEPS in DOING EKGs in the Non-ED setting:

1. Place EKG Order in Cerner

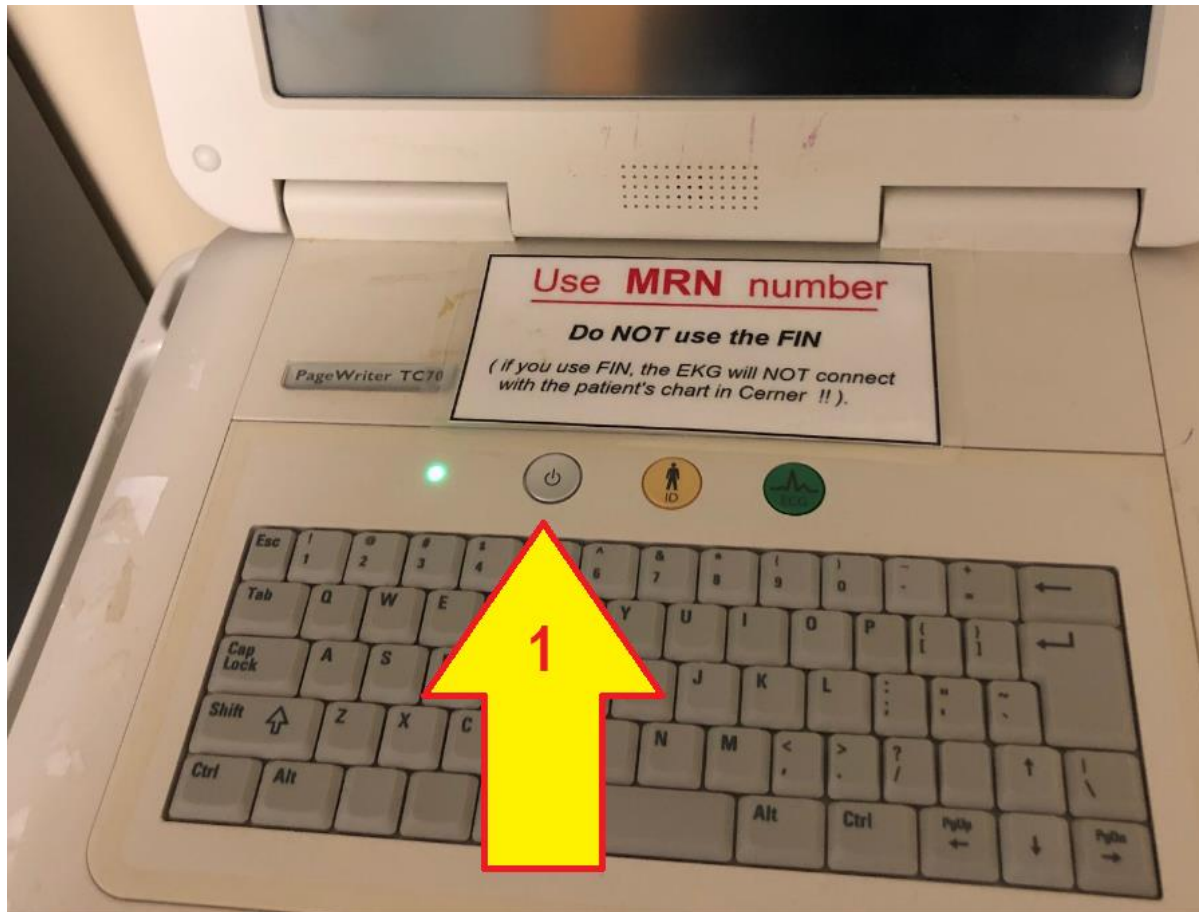
 **2. Verify information is correct in EKG
machine**

3. Obtain EKG

4. Transfer EKG

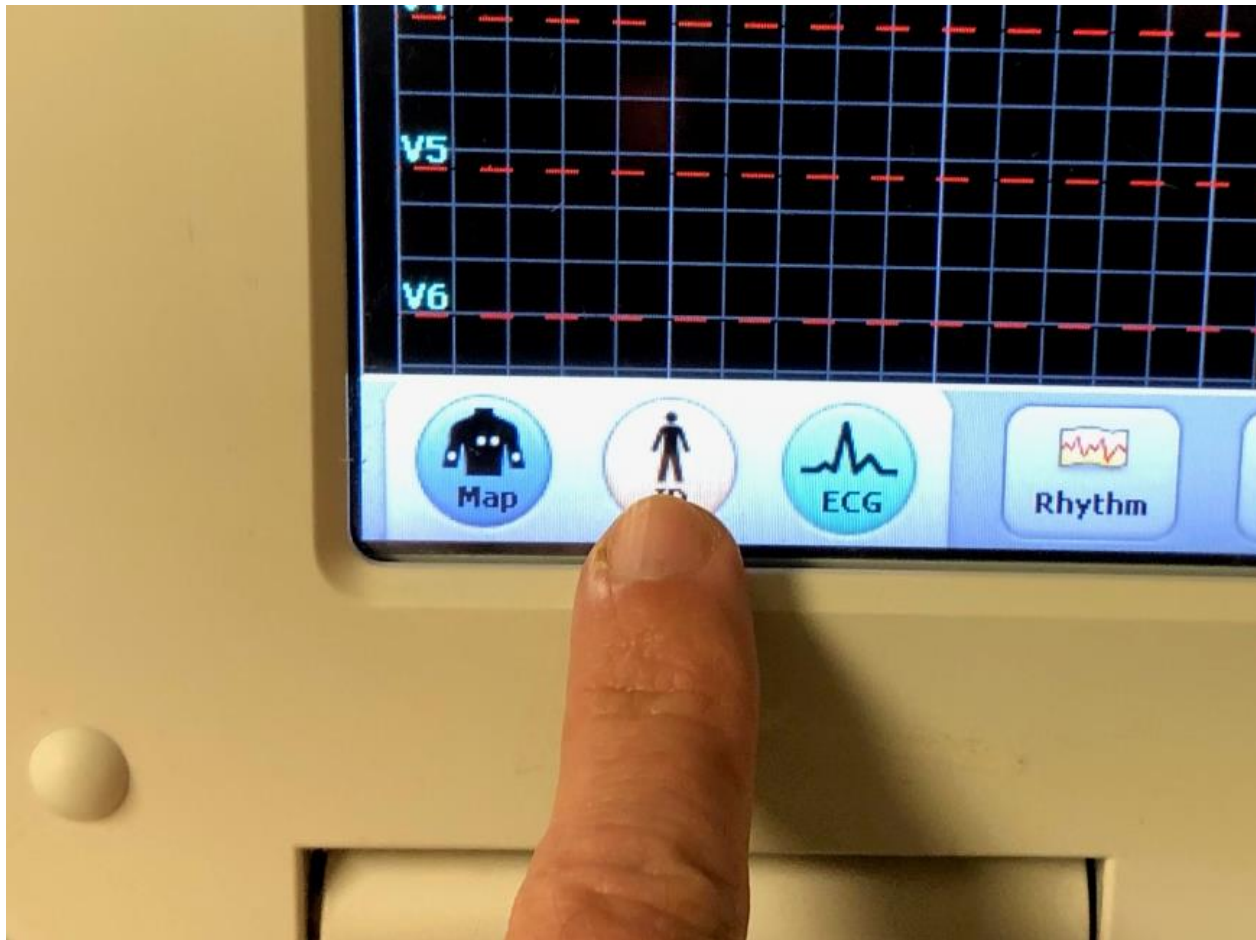
5. Sign Off EKG Order in Cerner

Assure Correct Information in EKG machine



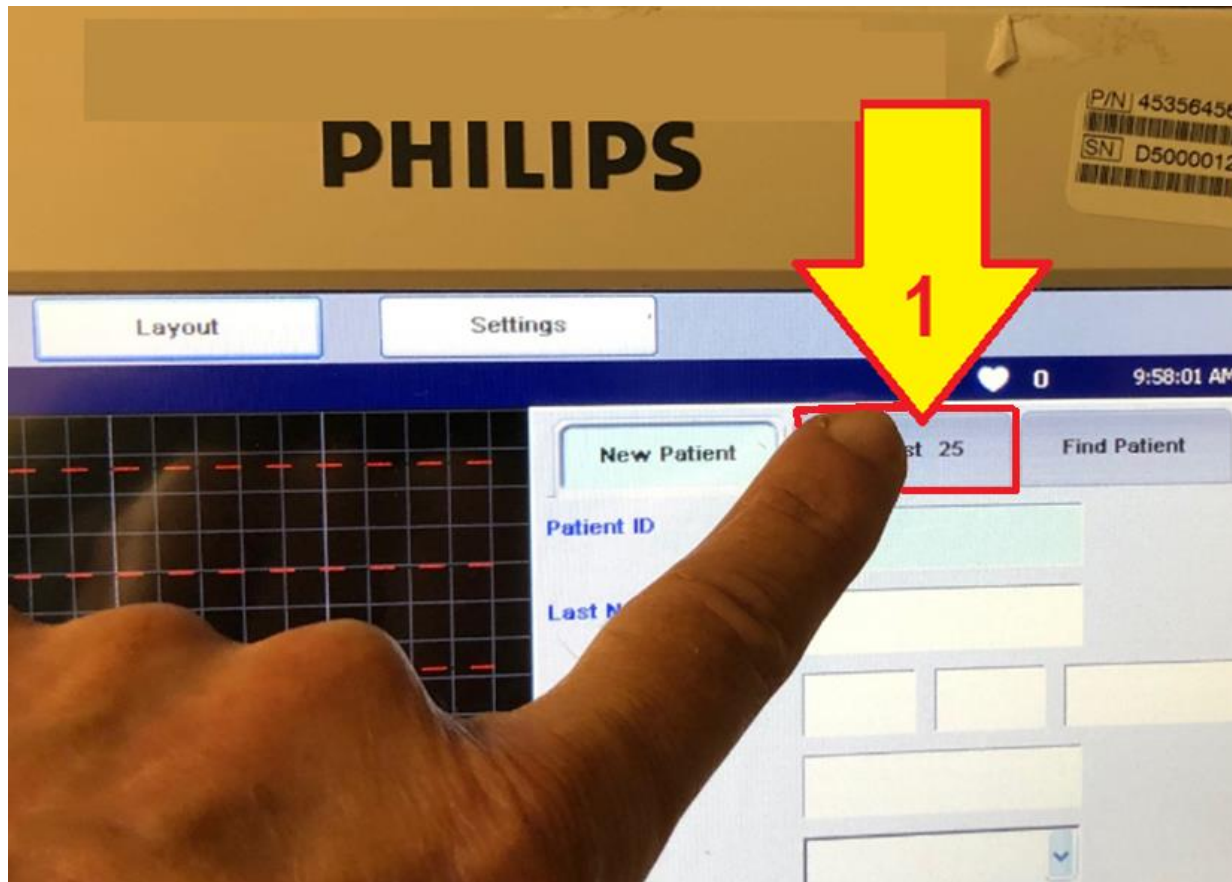
1. Power ON the EKG machine and let it boot up. (this takes approx 30 seconds).

Assure Correct Information in EKG machine



- Select "ID"

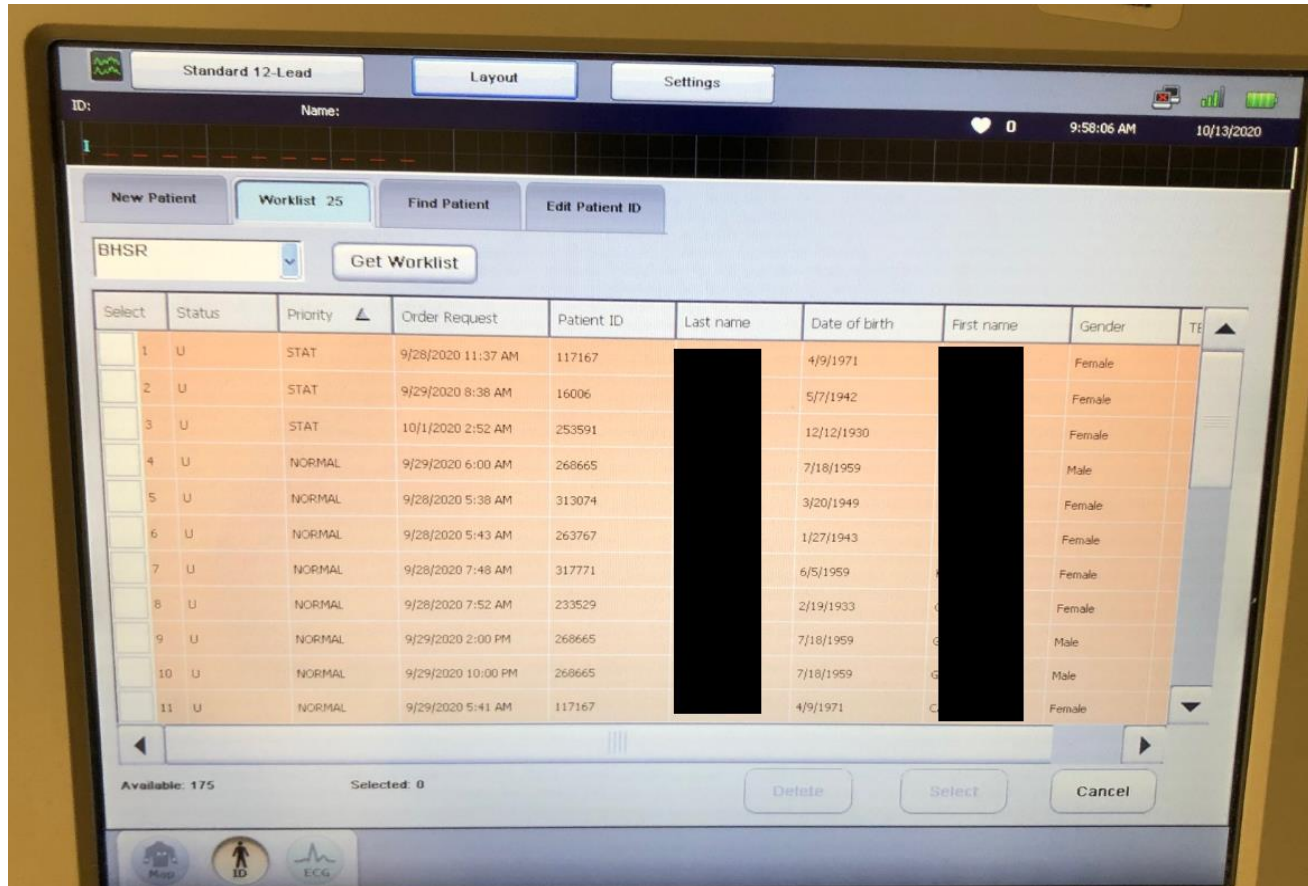
Assure Correct Information in EKG machine



When the Patient ID window opens:

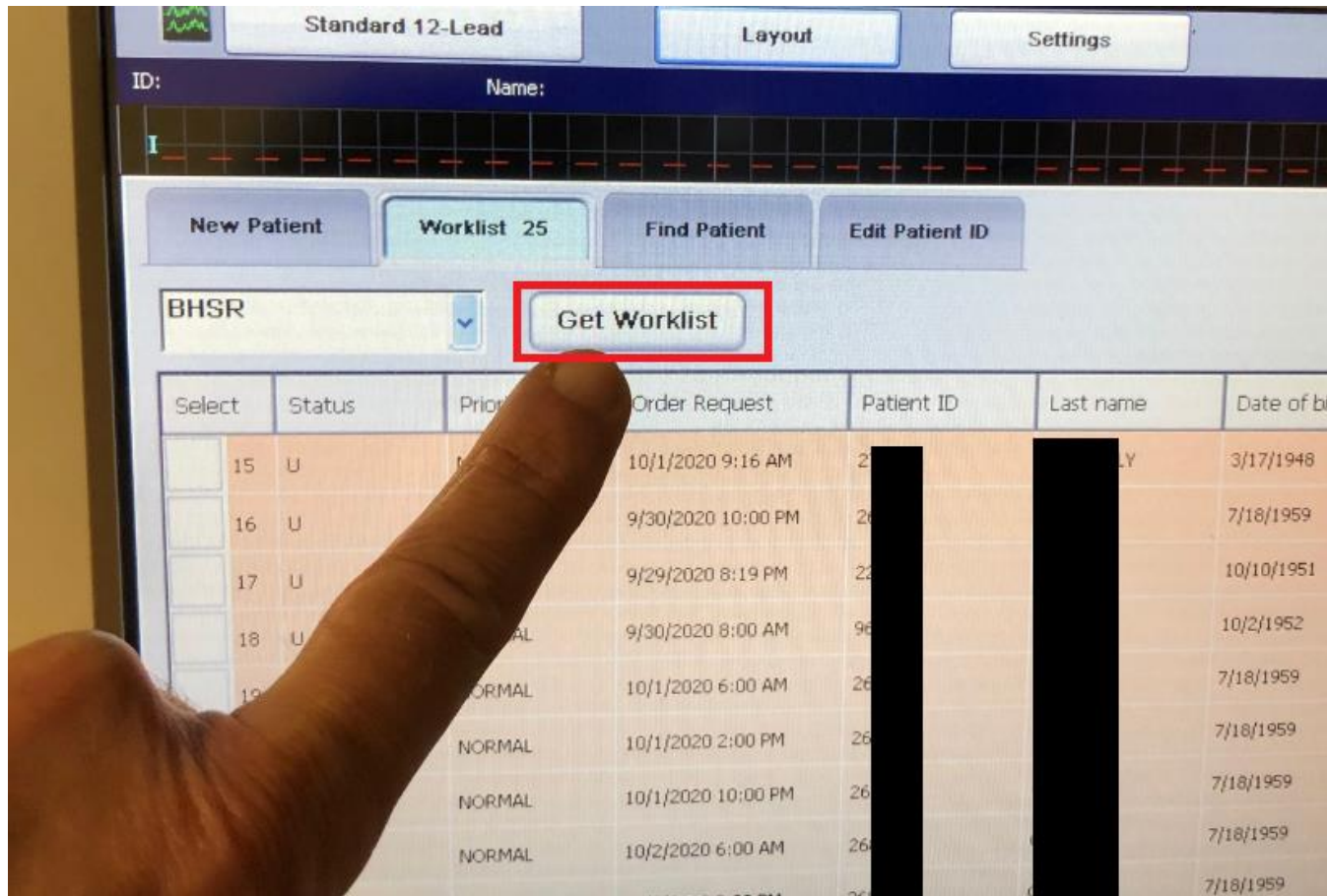
1. Select the tab labeled “Worklist”

Assure Correct Information in EKG machine



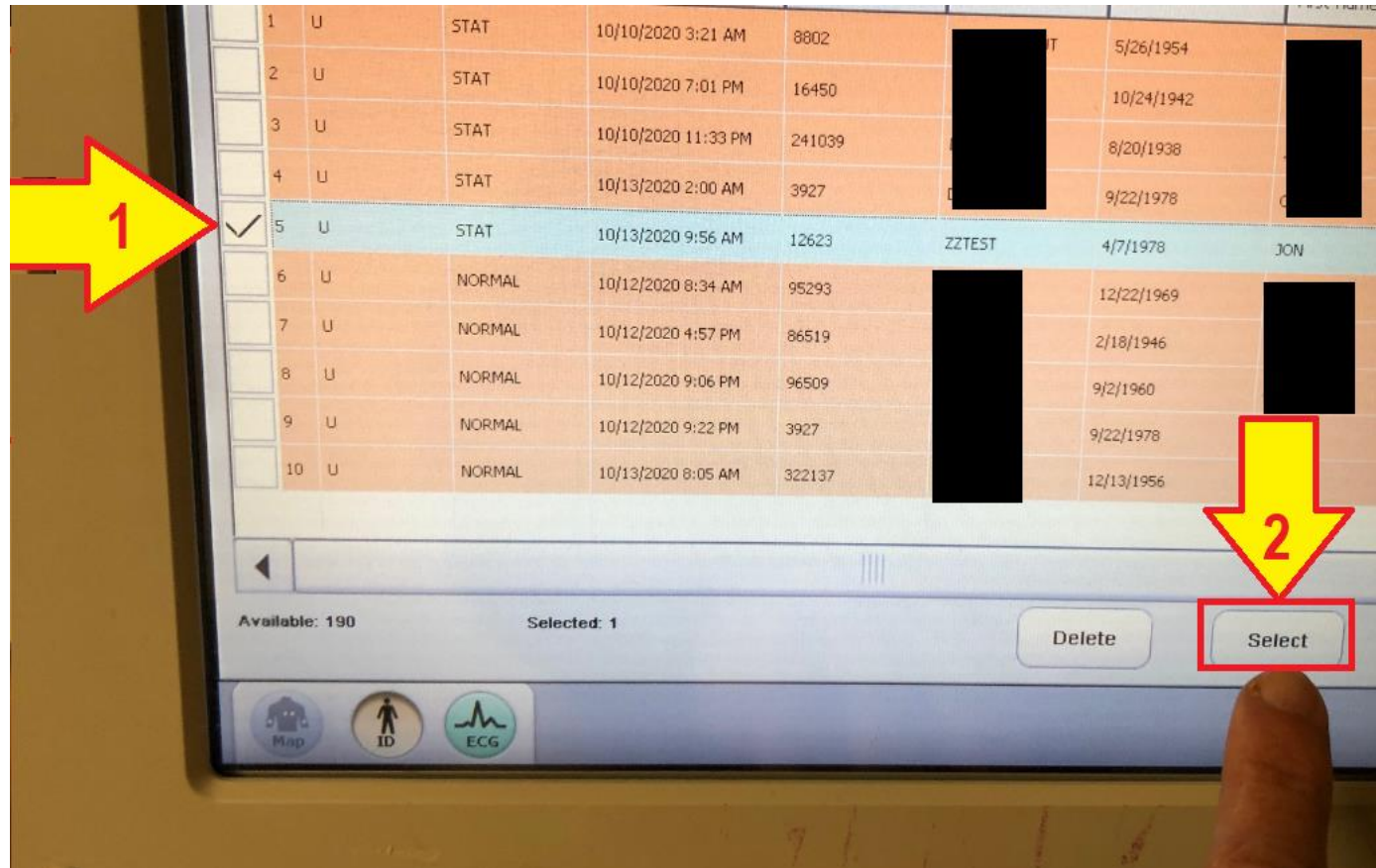
We've selected the first "worklist" column (Worklist 25) and we don't see our patient's name listed.....

Assure Correct Information in EKG machine



1. If you don't see your patient's name, you must "REFRESH" the worklist by touching the "Get Worklist" button.

Assure Correct Information in EKG machine



After **refreshing the worklist** we see our patient:

1. Touch the screen here to select your patient.
2. Then touch "Select" to enter your patient.

Assure Correct Information in EKG machine

The screenshot shows a patient information form on an EKG machine. The form includes the following fields:

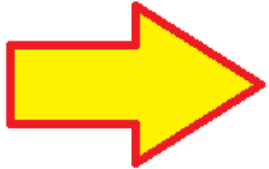
- New Patient** (button)
- Worklist 10** (button)
- Find Patient** (button)
- Edit Patient ID** (button)
- Patient ID**: 12623
- Last Name**: ZZTEST
- DOB (mm/dd/yyyy)**: 4 / 7 / 1978
- First Name**: KRISTEN
- Gender**: Female
- TECH**: WRuppert

A red box highlights the 'TECH' field, and a yellow arrow points to it from the right.

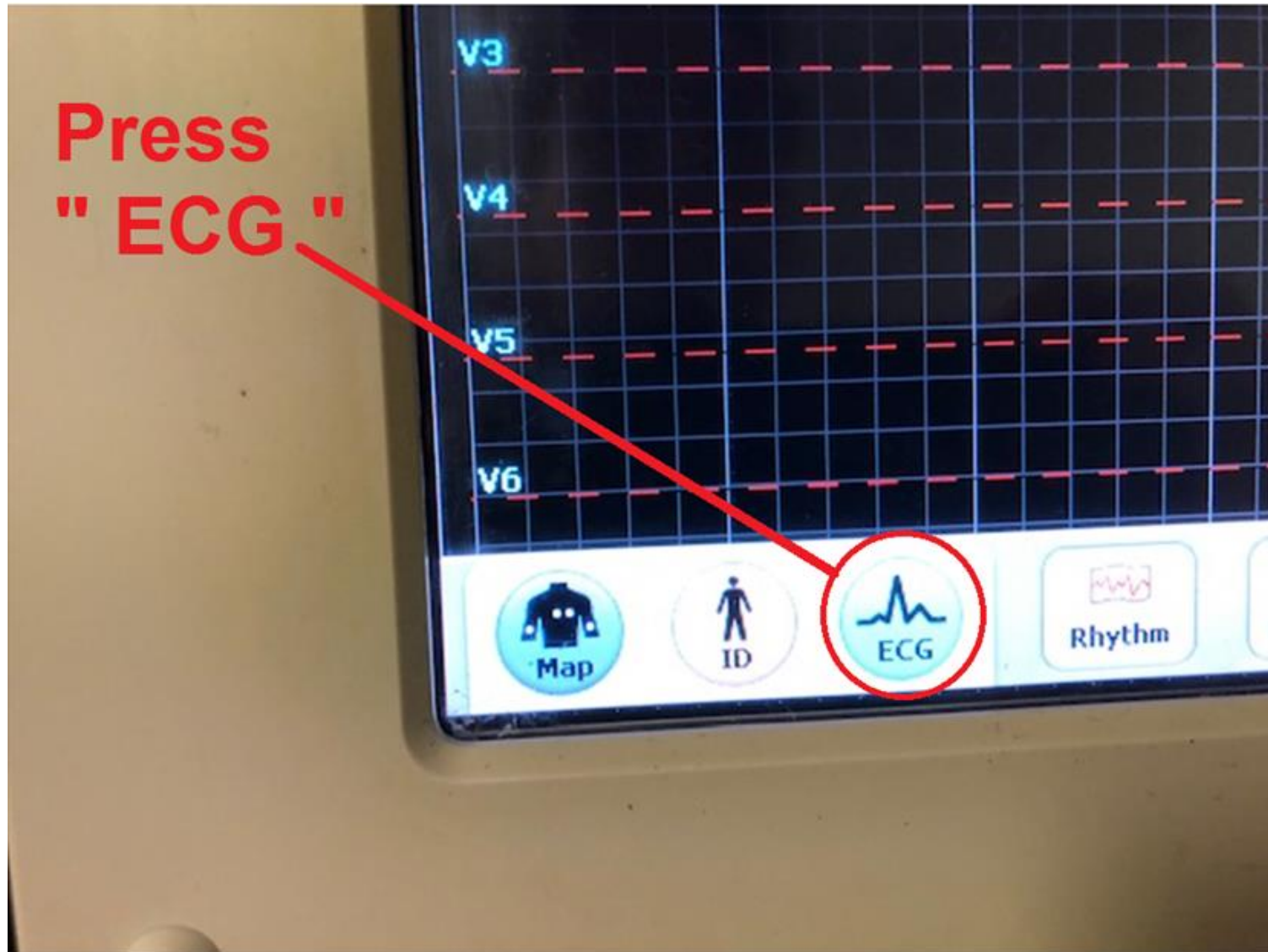
When the patient is selected “from the worklist” patient information is “auto-populated” into the EKG machine. All you must do is enter your ID

CRITICAL STEPS in DOING EKGs in the Non-ED setting:

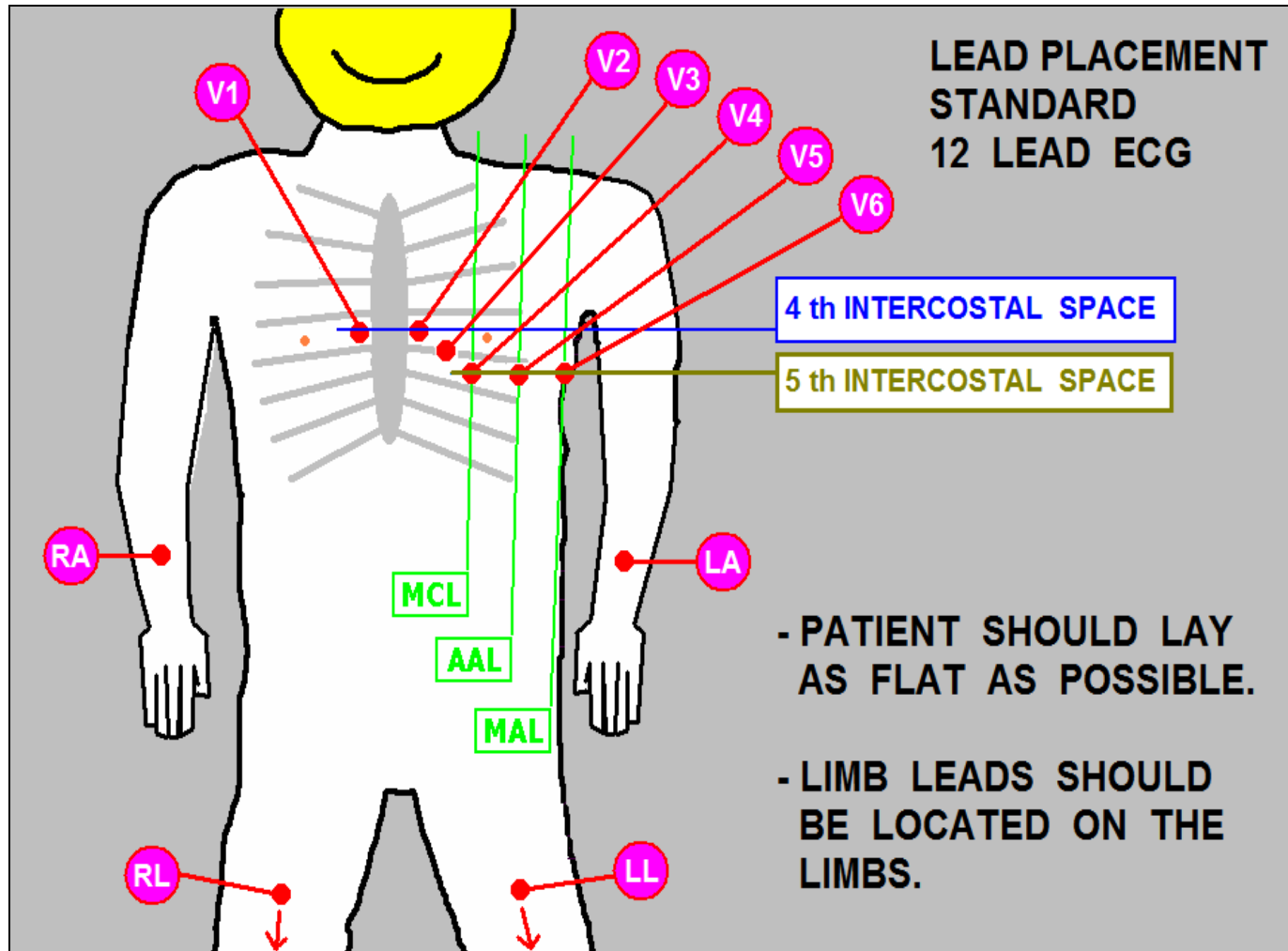
- 1. Place EKG Order in Cerner**
- 2. Verify information is correct in EKG
machine**
- 3. Obtain EKG**
- 4. Transfer EKG**
- 5. Sign Off EKG Order in Cerner**



Once Patient Info has been verified, go to "ECG" mode.....

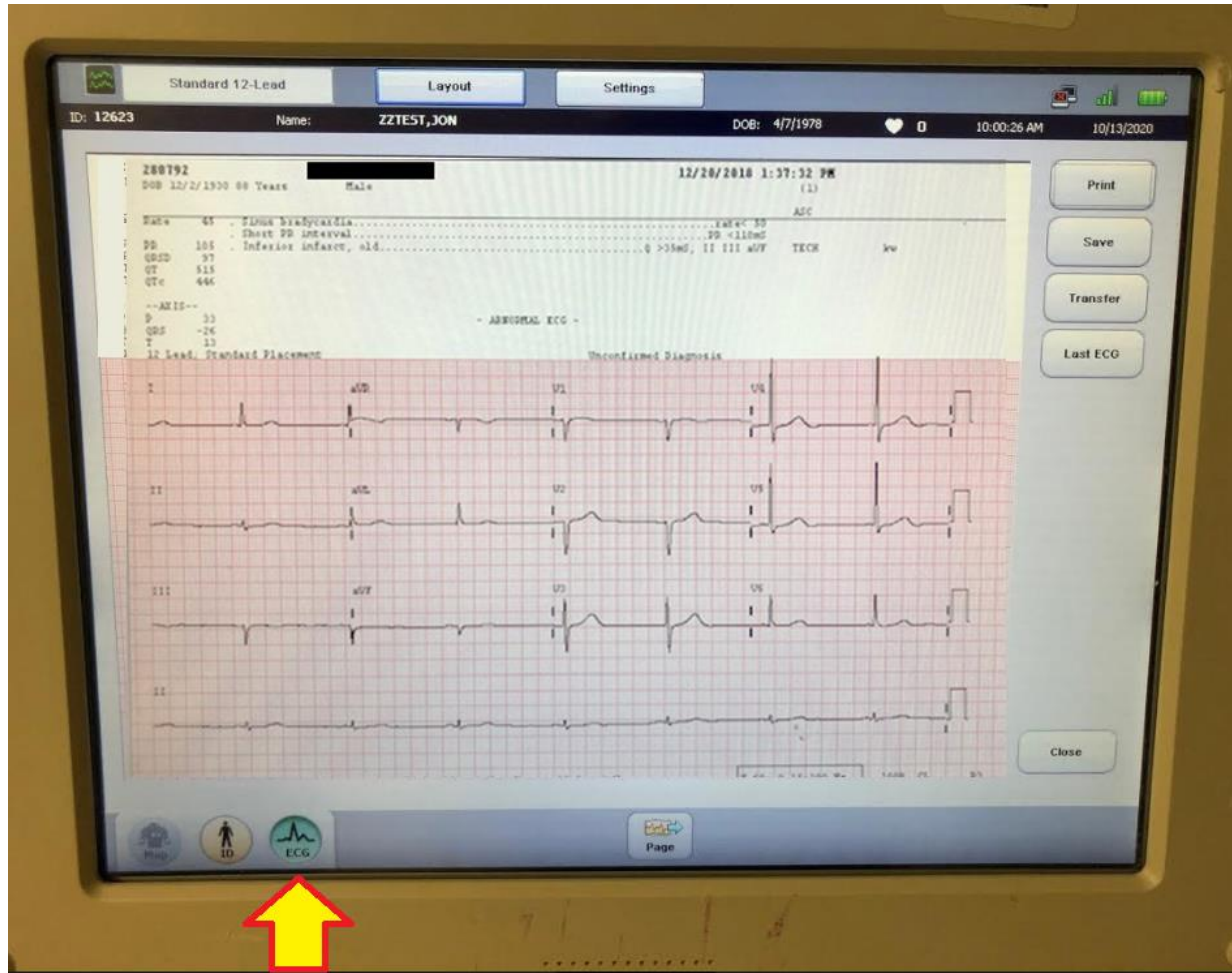


Obtaining the EKG.....



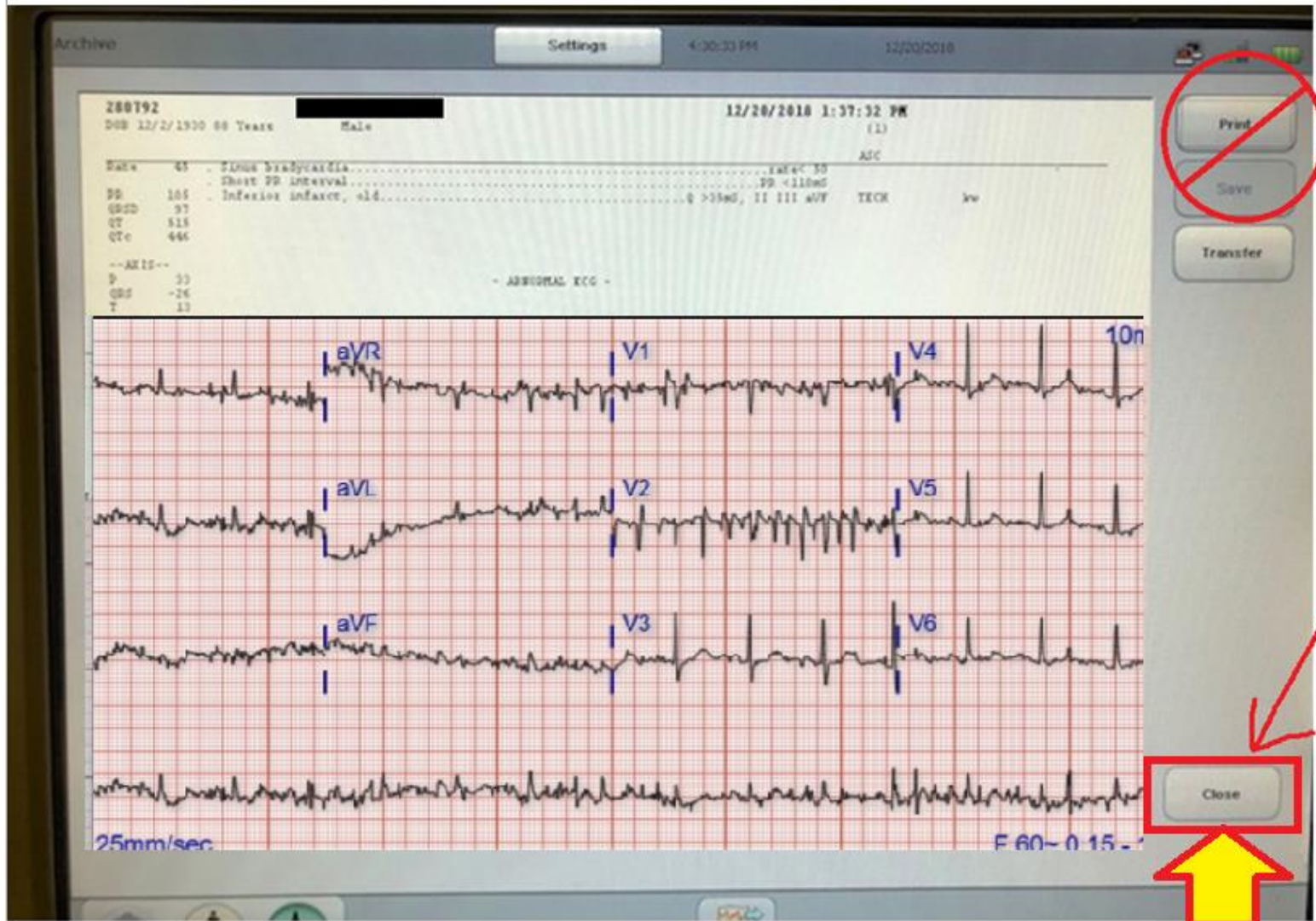
Attach wires to patient in correct positions.....

Obtaining the EKG.....



When the EKG waveform looks good, press the “EKG” button to record the EKG.

If you don't like the EKG, select **CLOSE**,
(**DO NOT** select **PRINT**, **SAVE** or **TRANSFER** !!!)

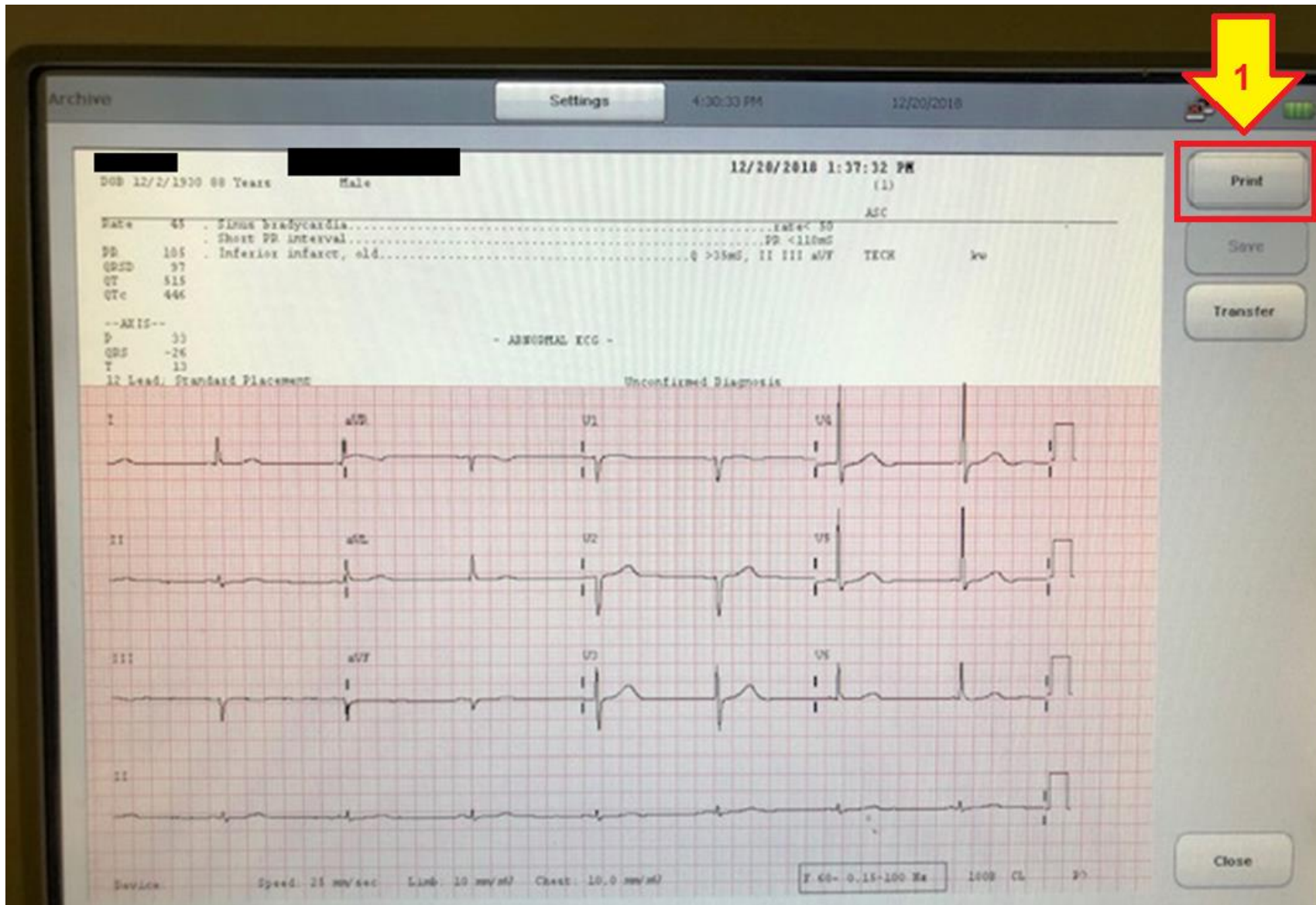


When you **“CLOSE”** the EKG, it *deletes* the bad copy.

Note: If you select “PRINT” with the BAD QUALITY EKG, the machine may “SAVE” it – that means the *bad quality* EKG will be what ATTACHES TO THE EKG ORDER in Cerner. That means when you obtain a GOOD quality EKG, it will NOT transfer to Cerner – because the “BAD EKG” already took its spot. ***So ALWAYS IMMEDIATELY DELETE a poor quality EKG!!!! (Don't SAVE or PRINT it!)***

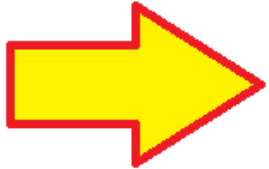
If you like the ECG . . .

PRINT IT

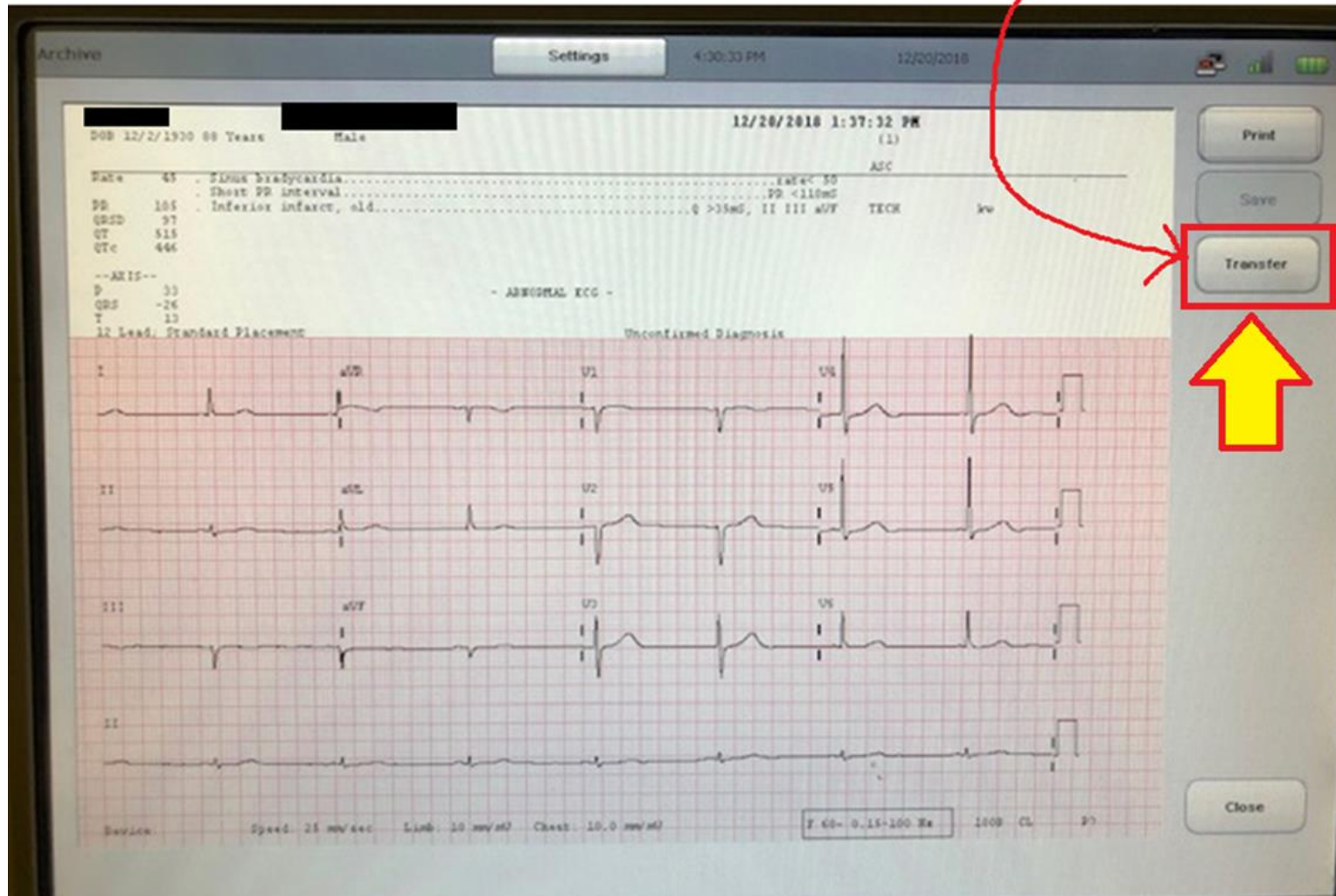


CRITICAL STEPS in DOING EKGs in the Non-ED setting:

1. Place EKG Order in Cerner
2. Verify information is correct in EKG machine
3. Obtain EKG
4. *Transfer EKG*
5. Sign Off EKG Order in Cerner



To **TRANSFER** the EKG (into Cerner) - simply press the **TRANSFER** button !!



“Transferring” the EKG allows it to link with the patient’s chart in Cerner. ***This is CRITICAL***

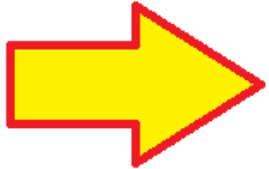
☞ *If you don't TRANSFER the EKG....*

...the electronic copy will only exist on the Hard Drive of the EKG machine that was used to obtain the patient's EKG. ***The EKG will NOT be in Cerner.*** That means unless the doctor can see the "paper copy" he/she has no way to see the EKG or know if it was ever completed. *In Cerner, it appears that the EKG has been "ordered" – but not obtained.*

If a doctor can't access the EKG, critical conditions can be missed (e.g. "STEMI," "evolving ischemia") ...and doctors may report to Admin that "the nurses didn't do the EKG I ordered."

CRITICAL STEPS in DOING EKGs in the Non-ED setting:

- 1. Place EKG Order in Cerner**
- 2. Verify information is correct in EKG
machine**
- 3. Obtain EKG**
- 4. Transfer EKG**
- 5. Sign Off EKG Order in Cerner***



Signing Off Non-ED EKG Orders

The screenshot shows a patient record for **ZZTEST, KRISTEN** with DOB: 12/10/1980, Age: 39 years, and Allergies: Cod Liver Oil. The interface includes a menu on the left and a task list on the right. A red box highlights the "Activities and Interventions" menu item (labeled 1). Another red box highlights the "Scheduled Patient Care" tab in the task list (labeled 2). A third red box highlights the first row of the task list, which is "Electrocardiogram 12 Lead" with a status of "Pending" and a scheduled date of "STAT" (labeled 3).

Financial Number	Task Status	Scheduled Date and Time	Task Description
FLSR1000069137	Pending	STAT	Electrocardiogram 12 Lead
FLSR1000069137	Pending	10/22/2020 11:07 EDT	EKG PRN - Enter EKG Order when
FLSR1000069137	Pending	10/23/2020	albuterol
FLSR1000069137	Pending	10/23/20	albuterol
FLSR1000069137	Pending	Unsc	Patient Preferred Pharmacy Rem

1. Select "Activities and Interventions"
2. Select "Schedule Patient Care"
3. Right-click anywhere on the EKG ORDER

Signing Off Non-ED EKG Orders

ZZTEST, KRISTEN
DOB: 12/10/1980 Age: 39 years
Allergies: Cod Liver Oil
Code Status:
Canceled with Documentation FIN: FLSR1000069137 Loc: FL Bayfront Se
Opted in the Directory: Not

Menu

- MAR
- Caret Nurse Patient Summary
- BH CareNet Nurse Patient Summary
- Hospitalist Workflow
- General Surgery Workflow
- Anesthesiology Workflow
- Ambulatory Workflow
- Pulmonary Workflow
- Vascular Workflow
- SBAR
- Interactive Review and I&O
- Activities and Interventions**
- Orders

Office/Clinic Tasks **Scheduled Patient Care** Nurse Collection disciplinary PICC/M

Task retrieval completed

	Financial Number	Task Status	Scheduled Date	Task Description
	FLSR1000069137	Pending		Electrocardiogram 12
	FLSR1000069137	Pending		Enter EKG
	FLSR1000069137			
	FLSR1000069137			
	FLSR1000069137			

Chart Done
Chart Done (Date/Time)...
Chart Not Done...
Quick Chart
Chart Details / Modify...
Unchart...
Ad Hoc Charting...
Reschedule This Task...
Print
Order Info...
Order Comment...
Create Admin Note...
Reference Manual...
Task Info...

4. Select "Chart Done (Date/Time)"

Signing Off Non-ED EKG Orders

FL Bayfront Seven Rivers Opted in the Directory: Not Asked COVID-19 Status: Not Tested / Unsu

Activities and Interventions

(no time frame defined)

ic Tasks **Scheduled Patient Care** Nurse Collect Interdisciplinary PICC/Midline HF Consults

val completed

Financial Number	Task Status	Scheduled Date and Time	Task Description	Order Details
LSR1000069137	Pending	STAT	Electrocardiogram 12 Lead	10/22/20 19:00:00 EDT, STAT, Chest Pain
LSR1000069137	Pending	10/22/2020 17:07 EDT	EKG PRN - Enter EKG Order When Needed	10/22/20 17:07:00 EDT, Chest Pain
LSR1000069137	Pending	10/23/2020 07:30 EDT	albuterol	
LSR1000069137	Pending	10/23/2020 19:30 EDT	albuterol	
LSR1000069137	Pending	Unscheduled	Patient Preferred Ph	

P Electrocardiogram 12 Lead (Chart Done) - ZZTEST, KRISTEN

Date/Time: 10/22/2020 1904 EDT

Performed by: RUPPERT JR, Wayne W Acc

OK Cancel

5. Make sure everything is accurate in pop-up box.

6. Left-click on "OK"

Congrats! **You've signed-off the EKG Order !** The status is now noted as: **“COMPLETE”**

Clinic Tasks					
Scheduled Patient Care		Nurse Collect	Interdisciplinary	PICC/Midline	HF Consults
retrieval completed					
Financial Number	Task Status	Scheduled Date and Time		Task Description	Order D
FLSR1000069137	Complete	10/22/2020	19:00 EDT	Electrocardiogram 12 Lead	10/22/20
FLSR1000069137	Pending	10/22/2020	17:07 EDT	EKG PRN - Enter EKG Order when needed	10/22/20 This ord
FLSR1000069137	Pending	10/23/2020	07:30 EDT	albuterol	2.5 mg 3
FLSR1000069137	Complete	10/23/2020	19:30 EDT	albuterol	2.5 mg 3
FLSR1000069137	Pending	Unscheduled		Patient Preferred Pharmacy Reminder	

Why ***“SIGNING OFF”*** the EKG Order in Cerner is so important.....

If you don't "sign off" the order in Cerner, after the patient is discharged from the hospital, the EKG "detaches" from the patient's chart in Cerner. That means it will no longer be available to doctors should the patient return to the hospital at a later date. It also means the hospital cannot bill for the EKG. Every time this happens, it takes a manager approx. 15 minutes to fix the error. The person responsible is identified and his/her Dept. Director is notified.

CHECKLIST for every EKG:

(to assure the EKG becomes a permanent part of the patient's Cerner EMR, make sure each item below is completed on EVERY EKG):

- EKG Order** entered into Cerner.
- Correct patient information and **MRN number** entered in EKG machine (**NEVER use FIN number**)!
- If poor quality EKG obtained – select “**CLOSE**” to delete it (***Never PRINT, SAVE or TRANSFER a poor quality EKG***)!
- After good quality EKG is obtained, **TRANSFER** it.
- SIGN OFF EKG order** in Cerner

FOUR ESSENTIAL LINKS

for getting every EKG into Cerner:



EKG Order in Cerner (a separate EKG Order for *EVERY* EKG).

MRN Number and Correct Patient Information in EKG machine **NEVER the FIN number!**

TRANSFER EKG immediately after it is obtained

"Complete EKG Order" (sign-off from Worklist in Cerner) after EKG has been Transferred.



Just like a chain, if any of the links are broken, the chain will fail. If any of the above items are not completed, or are done incorrectly, the EKG will NOT be a part of the patient's permanent medical record.